

Welcome to Art in the City!

Art in the City (previously known as Remote Hanging) offers our members of the Conroe Art League (CAL) additional opportunity to display their work around the township of Conroe. Currently our showing locations are:

1. City Hall, 300 Davis St.
2. Chamber of Commerce, 505 W. Davis St.
3. Woodforest Bank, 3101 W. Davis St.

There are nine (9) spots available between these three locations with a two month rotation. While there is no required hanging fee or docent responsibility with Art in the City (AITC), the CAL gallery will receive 20% commission on all sales. Please review the following guidelines for our AITC program in order to ensure a pleasant experience for you, our host institutions, and our CAL gallery.

1. Please complete the Art Registration Form found at the end of these guidelines and on the website when requesting participation in Art in the City.
2. Artwork should range in size from 18" X 18" up to no larger than 4' x 4' at City Hall and Woodforest Bank. The maximum for the Chamber of Commerce is 3' x 3'.
3. Please ensure to use non-glare glass for your framed artwork.
4. There are nine spots available on a two month rotation. Please contact Jan Saunders by email (jmsaunders7268@aol.com) and forward a completed Art Registration in order to register for the program.
5. Assignments to locations are on a first come, first assigned basis. This is not a juried showing. Artists who have shown for two consecutive rotations (four months) may be asked to step aside in order that a new artist may show.
6. You will be contacted by email by Jan Saunders with your location. It is your responsibility to contact the artist by email, who has currently been assigned the location and coordinate with them when their artwork will be picked up in order that you can take in your artwork.
7. Please ensure you obtain and complete a hanging tag. The hanging tag will be placed on the easel or wall next to your artwork. Additional business cards are also highly recommended. Hanging tags are located in the docents' desk "storage" cabinet in top right hand corner. AITC is written on the box.

8. The name of your artwork and the price will be included in your Art Registration Form prior to placement. This information will be added into the square system by our Gallery Manager to facilitate any sales.
9. Should someone contact you to purchase your artwork, please pick up your piece and arrange to meet the buyer at the gallery to complete the full transaction. Tax is determined and collected at time of sale, as well as 20% for CAL, utilizing the square system.

Note: We are always working to find additional locations to show so if you have applied for AITC before and not been able to show, please apply again.

Additionally we would like to have a theme for some of our showings. The following are recommendations:

January/February Open

March/April Spring colors/Florals

May/June Open

July/August Summer time, Lakes, Beachs

September/October Open

November/December Holiday colors or themes, Winter Scenes

For all of these themes, people, animals, inanimate objects such as barns, tables, and plants (flowers, shrubs, and trees) are incorporated into these themes.

Conroe Art League “Art in the City”

Art Registration Form

Name: _____ Phone: _____ Cell/Hm _____

Address: _____ City: _____ State: _____

Zip: _____ Email: _____

Please ensure your mailing address is correct as check(s) for any sale(s) of your artwork/items will be mailed to this address.

WAIVER: By my signature below, I release the Conroe Art League (CAL) and its representatives, Art in the City and sponsoring entities, from any and all claims of damage or theft of any artwork or item on exhibition. I have read and agree to the guidelines set forth in the CAL Policies. Artwork or item is my original creation. I understand that any unclaimed artwork or item left after the take out date, will be removed from the site and will be donated or disposed of **IF NOT PICKED UP WITHIN 30 DAYS.**

DONATION AGREEMENT: I understand and agree that CAL will receive a donation for each piece sold during its exhibition at 20% of the purchase price. Artists will be paid for sold piece(s) with two (2) weeks AFTER the month end less the 20% donation amount. CAL will collect Sales Tax on all sales.

Signature: _____ Date: _____

ENTRY:

Title: _____

Medium: _____

W_____ H_____ D_____

Price: \$_____